|  |  |  |
| --- | --- | --- |
| **Series 400 - Employees** | | |
| 400 | ROLE OF AND GUIDING PRINCIPLES FOR EMPLOYEES | Policy |
| 401 | EMPLOYEES AND INTERNAL RELATIONS |  |
| 401.1 | EQUAL EMPLOYMENT OPPORTUNITY | Policy |
| 401.2 | EMPLOYEE CONFLICT OF INTEREST | Policy |
| 401.3 | NEPOTISM | Policy |
| 401.4 | EMPLOYEE COMPLAINTS | Policy |
| 401.5 | EMPLOYEE RECORDS | Policy |
| 401.5R1 | EMPLOYEE RECORDS | Regulation |
| 401.6 | LIMITATIONS TO EMPLOYMENT REFERENCES | Policy |
| 401.7 | EMPLOYEE TRAVEL COMPENSATION | Policy |
| 401.8 | RECOGNITION FOR SERVICE OF EMPLOYEES | Policy |
| 401.9 | EMPLOYEE POLITICAL ACTIVITY | Policy |
| 401.10 | CREDIT AND PROCUREMENT CARDS | Policy |
| 401.11 | EMPLOYEE ORIENTATION | Policy |
| 401.12 | EMPLOYEE USE OF CELL PHONES | Policy |
| 401.12R1 | EMPLOYEE USE OF CELL PHONES REGULATION | Regulation |
| 401.13 | STAFF TECHNOLOGY USE/SOCIAL NETWORKING | Policy |
| 401.13R1 | STAFF TECHNOLOGY USE/SOCIAL NETWORKING | Regulation |
| 402 | EMPLOYEES AND OUTSIDE RELATIONS |  |
| 402.1 | RELEASE OF CREDIT INFORMATION | Policy |
| 402.2 | CHILD ABUSE REPORTING | Policy |
| 402.3 | ABUSE OF STUDENTS BY SCHOOL DISTRICT EMPLOYEES | Policy |
| 402.4 | GIFTS TO EMPLOYEES | Policy |
| 402.6 | EMPLOYEE OUTSIDE EMPLOYMENT | Policy |
| 403 | EMPLOYEES' HEALTH AND WELL-BEING |  |
| 403.1 | EMPLOYEE PHYSICAL EXAMINATIONS | Policy |
| 403.2 | EMPLOYEE INJURY ON THE JOB | Policy |
| 403.3 | COMMUNICABLE DISEASES - EMPLOYEES | Policy |
| 403.3R1 | UNIVERSAL PRECAUTIONS | Regulation |
| 403.3E1 | HEPATITIS B VACCINE INFORMATION AND RECORD | Exhibit |
| 403.4 | HAZARDOUS CHEMICAL DISCLOSURE | Policy |
| 403.5 | SUBSTANCE-FREE WORKPLACE | Policy |
| 403.5R1 | SUBSTANCE-FREE WORKPLACE | Regulation |
| 403.5E1 | SUBSTANCE-FREE WORKPLACE NOTICE TO EMPLOYEES | Exhibit |
| 403.6 | DRUG AND ALCOHOL TESTING PROGRAM | Policy |
| 403.6E1 | DRUG AND ALCOHOL TESTING PROGRAM NOTICE TO EMPLOYEES | Exhibit |
| 403.6E2 | DRUG AND ALCOHOL TESTING PROGRAM ACKNOWLEDGMENT FORM | Exhibit |
| 403.6E3 | DRUG & ALCOHOL PROGRAM AND PRE-EMPLOYMENT TESTING WRITTEN CONSENT TO SHARE INFORMATION | Exhibit |
| 404 | EMPLOYEE CONDUCT AND APPEARANCE | Policy |
| 404-R1 | CODE OF PROFESSIONAL CONDUCT AND ETHICS | Regulation |
| 404-R2 | CODE OF RIGHTS AND RESPONSIBILITIES | Regulation |
| 405 | LICENSED EMPLOYEES - GENERAL |  |
| 405.1 | LICENSED EMPLOYEE DEFINED | Policy |
| 405.2 | LICENSED EMPLOYEE QUALIFICATIONS, RECRUITMENT, SELECTION | Policy |
| 405.3 | LICENSED EMPLOYEE INDIVIDUAL CONTRACTS | Policy |
| 405.4 | LICENSED EMPLOYEE CONTINUING CONTRACTS | Policy |
| 405.5 | LICENSED EMPLOYEE WORK DAY | Policy |
| 405.6 | LICENSED EMPLOYEE ASSIGNMENT | Policy |
| 405.7 | LICENSED EMPLOYEE TRANSFERS | Policy |
| 405.8 | LICENSED EMPLOYEE EVALUATION | Policy |